



Policies & Expectations

Duration of Apprenticeship

The apprenticeship begins in the third week in August and ends in the last week in July. You are strongly encouraged to advise to arrive a few days beforehand to give yourself time to settle in.

Remuneration

You will receive \$200 per week, as well as accommodation. Your host family will receive \$50 per week for food for you, unless it is agreed by all parties that you will receive that money to pay for your own food.

If the church so wishes, they are allowed to pay you more than \$200 per week, and may choose to do so in certain circumstances.

Apprentices are expected to tithe to the church they are placed with.

Reimbursement will be made for approved church related expenditure with the appropriate receipt.

Weekly schedule

During the school year students are expected to spend approximately 15 hours in teaching and personal study, 15 hours in preparation and administration, and 15 hours in face to face work with students (small groups, large meetings, counseling etc).

For the first few weeks, a predicted timetable should be handed in at the start of each week and an actual one, for the previous week, at the same time.

Study

Students are expected to attend all Fusion meetings, Local Area Network's and monthly apprenticeship training overnights. These are not optional.

All set reading should be completed on time along with all set coursework. If this is not done by the end of the program you will be considered to have failed the apprenticeship and your references by the Diocese and your placement church will reflect this.

Preparation and Admin

Approximately 15 hours each week should be spent in planning, preparing for meetings, and helping with office administration under the guidance of the youth minister / rector.

Face to Face

This 15 hours should be spent in small groups, large meetings, and with students, parents or leaders. This is key time for relationship building and ministry.

Each apprentice will be given responsibility over one area of student ministry, by the second semester, in order to help them grow in their leadership skills. This area will depend on their gifts and passions.

Guidelines insist that we do not spend time one on one with students in non-public places (e.g. homes, closed rooms). It is also preferable to not give rides to students alone, and to not counsel members of the opposite sex. As discussed below, dating relationships with students and fellow apprentices are strictly not permitted.

Relationships

Apprentice students are not permitted to date each other during their year on the course, and it is advised to avoid dating for this period unless you are already in a relationship.

Under no circumstances may you date a Middle or High School student. This will result in a termination of your apprenticeship.

If conflict arises with another person on the course or in your church you are to use the biblical guidelines laid out in Matthew 18:15-17 and avoid what we call, triangulation (unnecessary involvement of other parties). We talk to people, not about people.

Spiritual Growth

Apprentices are expected to be actively seeking to grow in their relationship with Jesus. Through prayer, bible study, reading and church participation, as well as other suitable ways, apprentices should seek to be deepening their faith.

Apprentices are expected to attend one service on Sunday.

Should it be required, your church will help them to find a suitable mentor throughout their year here.

Supervision

Apprentices will meet with the youth pastor or rector for a monthly meeting to evaluate and reflect on the previous month, as well as look at the month ahead.

The Youth Ministry Apprentice Coordinator will visit you onsite and be the point of contact should issues arise with your placement church that you feel unable to handle alone.

You will also meet with our Diocesan Youth Coordinator every quarter for further supervision.

Vacation

You are allowed to take up to two weeks of paid vacation during the year, however, this has to be during school vacations, and must not clash with a major youth ministry event except in exceptional circumstances. You will also receive any holidays that the church takes on top of this, and will of course have one day off per week. Please give at least 2 months prior notice of any intended vacation to your placement church.

Health Insurance

It is not the responsibility of the church to provide this, however they may choose to do so, or to help in part with the costs.

Travel

It is the responsibility of the student to have adequate transportation, although the church may be willing to assist you in finding an appropriate vehicle. It is not their responsibility to pay for gas or mileage unless the journey is beyond the area that the church usually ministers to, and is work related (Eg. Fusion meetings in Summerville every other month).